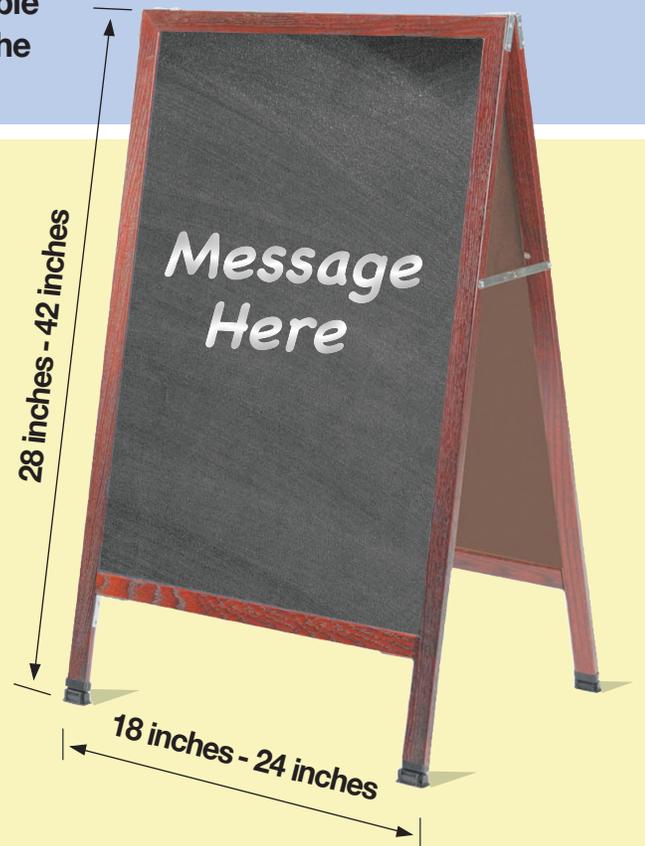


What you need to know about using **A-Frame signage.**

*As of August 2017, businesses in Barrington, RI are able to display A-Frame signs subject to compliance with the Zoning ordinance and issuance of a permit.

SIGN CRITERIA

- Signs must be maintained in a clean and original appearance. Signs in significant disrepair or unsafe to pedestrians or motorists may be removed.
- The Town of Barrington may require the temporary removal of A-Frame signs for special events.
- Internal illumination is prohibited.
- **HEIGHT Minimum/Maximum** – 28 inches/42 inches.
- **WIDTH Minimum/Maximum** – 18 inches/24 inches.
- **MATERIALS** – Two-sided sign with an unadorned wood frame, hinged or attached at top, and chalkboard or slate panels (all other materials are prohibited) displaying HANDWRITTEN MESSAGES IN CHALK ONLY.
- **LOCATION** – Placed on sidewalks in public right-of-way or on sidewalks on private property in front of a commercial establishment in Districts B (Business), RBF (Residence Business Flex), NB (Neighborhood Business) and WB (Waterfront Business).
 - Within fifteen (15) feet of establishment's main entrance.
 - Minimum sidewalk clearance of four (4) feet between sign and edge of sidewalk closet to street/parking.
 - One (1) A-Frame sign is permitted per business frontage. Multi-tenant developments, one (1) A-Frame sign is permitted per each common exterior public business entrance.
 - Minimum of fifteen (15) feet of separation from an adjacent business's A-Frame signs.
 - Sign shall be placed in front of the business associated with the sign.
 - Signs shall not obstruct pedestrian or wheelchair access from the sidewalk to any of the following: transit stop areas, designated disabled parking spaces, disabled access ramps or building exits including fire escapes.
- **DISPLAY** – Sign shall be removed while snow or ice exists on the sidewalk, and display of sign shall be limited to only during operating hours of business and then stored inside establishment.
- **STABILIZATION** – Signs must be placed on level grade with a locking arm, and shall be able to withstand wind gusts or be removed during inclement weather. Signs cannot be attached to light poles, signs, landscape trees, benches or other features.
- **MESSAGE CONTENT** – Limited to information/advertising of on-site business only. Endorsements or logos are prohibited.
- **ATTACHMENTS** – Balloons, pennants, decorations, spinners, lights, flags, streamers, speakers, etc. are prohibited.
- **PERMIT** – A numbered permit sticker provided by the Economic Development Officer after inspection shall be affixed to the inside of the sign, not visible from the outside. Temporary permits are valid for six (6) months with renewal applications valid for an additional six (6) months for a total of one (1) year. Signs can only be displayed after the permit sticker is issued.
- **INSURANCE** – Mandatory liability insurance rider in the amount of \$1,000,000 (one million dollars) minimum and listing the Town of Barrington as additional insured.



www.barrington.ri.gov

TOWN OF BARRINGTON
283 County Road
Barrington, RI 02806
(401) 247-1900

* Failure to comply with the Zoning Ordinance is considered a code violation, and may result in a fine of \$500 per day until corrected.



Town of Barrington

DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT

A-Frame Signage Review Application (back)

Approvals will receive a permit sticker that must be affixed to the inside A-Frame display.
If **Renewing Permit**, please complete information in gray box only.

OFFICE USE (Info & Official's Initials)

Date Received: _____ By: _____
Fee Received: _____ By: _____
Inspection Date: _____ By: _____
Date: Approved Denied _____
Permit No: _____ Pickup Mailed
Renewal Valid until (xx/xx/xx) _____

APPLICANT

Name: _____ Business/Institution Name: _____
Address: _____
Phone: (_____) _____ Email: _____

PROPERTY OWNER (If different from applicant)

Name: _____ Address: _____
Phone: (_____) _____ Email: _____

STREET LOCATION OF PROPERTY

Visit www.barrington.ri.gov/forms/planningapp.php for directions to retrieve the following information.

Plat: _____ Lot(s): _____ Zoning: _____
Current Use: _____

TENANCY (Please check) Single Tenant Multi-Tenant

DESCRIPTION OF PROPOSED SIGNAGE

Materials shall consist of a Wood Frame and a Chalkboard/Slate Panel Height: _____ inches Width: _____ inches
Distance from main entrance to proposed location of A-Frame signage: _____ feet
Distance from proposed location of A-Frame signage to edge of sidewalk closet to street/parking: _____ feet

PRIMARY PROJECT CONTACT (Applicant, Sign Contractor)

Name: _____ Address: _____
Phone: (_____) _____ Email: _____

PERMIT RENEWAL (Please check) Yes No If Yes, provide old Permit #: _____
 Current Liability Insurance Certificate Liability Insurance Certificate included

I, the undersigned, certify that this application for a sign permit is made on authority of the property owner and that I am authorized to make application and act on behalf of the property owner with respect to this sign. I attest that the statements made in this application are, to the best of my knowledge, true and accurate representations.

Applicant Signature: _____ Date: _____

Debra Page-Trim, Economic Development Officer - dpagetrिम@barrington.ri.gov

Barrington Town Hall | 283 County Road | Barrington, RI 02806 | Ph: (401) 247-1900, ext. 365 | Fax: (401) 247-3765

A-Frame Signage Review Checklist

CHECKLIST INFORMATION

Applicant Name: _____ Street Address: _____

One (1) set of the checklist items shown below **MUST** be submitted for review by the Department of Planning and Economic Development.

- 1. Completed Application.**
- 2. Provide Photo/Drawing of A-Frame sign** indicating materials, height and width measurements.
- 3. Permit filing fee** of \$35 (Check made payable to the Town of Barrington) per six (6) months and \$35 for (6) month renewals.
- 4. Certificate of Liability Insurance** (Original from Insurance Provider) for a minimum of \$1,000,000 (one million dollars) indicating the Town of Barrington as additional insured (See additional form).
- 5. Provide A-Frame Location Image** (Example below) as a separate printout.

A-FRAME LOCATION IMAGE EXAMPLE

Provide photo showing the following:

- A-Frame placement (indicated with an "X")
- Business frontage
- Business entrance
- Visual with surrounding area such as multi-tenant developments, parking, street lamps, curb, etc.
- Measurement from Entrance to A-Frame
- Measurement from A-Frame to edge of sidewalk closet to street/parking.



I certify the above information is correct to the best of my knowledge and installation will conform to applicable ordinances.
I understand that failure to address any item listed on this application shall result in the application being returned to me for revision and resubmission.

Applicant Signature: _____ Date: _____

Debra Page-Trim, Economic Development Officer - dpagetrिम@barrington.ri.gov

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Town of Barrington

DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT

Certificate of Liability Insurance Information

In addition to content listed below, applicant **MUST** include original Certificate issued from Insurance Provider with completed application. Insurance must be maintained for the entire duration of the permit time or permit will be voided

INSURANCE INFORMATION (Mandatory minimum limit of \$1,000,000 - one million dollars of Liability Insurance)

Insurance Company Name: _____

Policy Number: _____

Policy Effective Date (mm-dd-yyyy): _____

Policy Expiry Date (mm-dd-yyyy): _____

Coverage Amount (\$): _____

CERTIFICATE HOLDER

Town of Barrington
283 County Road
Barrington, RI 02806

CANCELLATION

The Certificate Holder is additional insured in respects to GL only in regards to A-Frame signage. Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail fifteen (15) days written notice to the Certificate Holder named to the left, but failure to do so shall impose no liability of obligation.

I, the undersigned, certify that this information is made on authority of the policy holder and that I am authorized to provide and act on their behalf with respect to this application. I attest that the statements made are, to the best of my knowledge, true and accurate representations.

Applicant Signature: _____ Date: _____

Debra Page-Trim, Economic Development Officer - dpagetrिम@barrington.ri.gov

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